

St. Francis Xavier's School, Tsuen Wan
Plan on Use of Capacity Enhancement Grant (2022/2023)

Task Area	Major Area(s) of Concern	Strategies /Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Curriculum Development	To relieve teachers' workload so that they can concentrate on developing effective learning and teaching strategies and more diversified assessment modes	1. Employ two teaching assistants to provide supports to teachers	1. Teachers are relieved from excessive workload in liaison work and supervision of learning activities 2. More systematic records and documentation of student learning to be prepared 3. Learning materials to be updated and revised based on student needs	From 1 Sept 2022 to 31 Aug 2023	1. Salary of two teaching assistants for 12 months including MPF \$417816 (Salary \$16580 x 12 months x 2 + MPF \$9948 x 2)	1. Teachers gives positive feedback on TAs who taking non-teaching duties and assisting in supervising learning activities	1. Teachers' feedback	1. LAW
		2. Employ one IT technician as backup to teaching	4. More diversified assessment modes in the KLA concerned to be designed		2. Salary of one IT technician for 12 months including MPF \$133710.68 (Salary : Sept 2022 to April 2023 \$6 265 x 8	2. ICT Teachers have positive feedback on IT technician who assisting in the assessment and documentation of students'	2. ICT Teachers' feedback	2. LTY/RMD

					May to Aug 2023 \$19 265 x 4 MPF : Aug 2022 \$171.68 Sept 2022 to April 2023 \$2 506 May to Aug 23 \$3 853	learning profiles		
Senior Secondary Programs	To provide students enhancement programs for different subjects	3 -To select suitable S5 students for the enhancement programs -To procure services for running the programs	About 100 students have further learning opportunities in SS subjects	Mar to May 2023	The procurement of services of 13 subjects: 13 x \$2 000 =\$ 26 000	1.The students attend the programs regular with 85% attendance 2.They participate actively in the programs	Attendance records, feedback from the instructors	3. KK and subject heads
					Total: \$577 526.68			

Endorsed by

Br. John Chong,
 Supervisor
 Date: